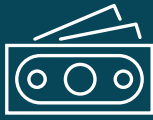


Top tips for creating budgets



Add consumer price index to salaries and other items (i.e. Supporting Dept quotes)

10%

Add 10% sampling error for lab tests



Different sites/states have different salary scales, check them out



Have transparent conversations with trial staff about expectations for payment of tasks and be fair



If the study is long, you may have staff turnover so include training costs and consumer price index for these



For reference, use the "Determination of standard costs associated with conducting clinical trials in Australia" (IHPA*, 2015) for costing trial budget items



Factor in that phone calls/meetings will take longer than expected



If you are negotiating for funding, bring in help



Pass-through costs still incur overheads

* Independent Hospital Pricing Authority
https://www.ihoa.gov.au/sites/default/files/publications/determination_of_standard_costs_associated_with_clinical_trials_in_australia.pdf?acsf_files_redirect